

Whatcom Women's Network

Approved by Members - Thursday, February 9, 2012

DUES POLICY

DUES

- 1) Dues are due the first of each month and should be paid no later than the 2nd meeting of each month, if you were unable to attend or pay at first meeting.
- 2) If dues are not paid prior to the end of the month, the Treasurer will email the member and remind them that they owe for two months which is to be paid at the first meeting of the next month. She will provide them the mailing address where their payment can be sent if they are unable to attend a meeting.
- 3) The Treasurer will provide the Director with a dues update at the end of each month.
- 4) If a member's dues still are not current by the end of the 2nd month, the Treasurer will send a final notice to the member advising that all dues need to be paid by the 1st of the next month (meaning they now owe for 3 months). If their dues still have not been brought current by the 15th of the month in that 3rd month, the Treasurer will advise the Director who will advise the member that their membership is being terminated and their spot will be open for a prospective new member.
- 5) Any member asking for a Leave of Absence will be asked to pay their dues in advance for their Leave of Absence.
- 6) Once a member has been terminated, the Director will advise our website administrator to remove that member's profile from our website.
- 7) This policy will be included with each new member packet and the new member will sign a copy which will be returned as part of their application to our group. This ensures that every new member has a complete understanding of the commitment they are being asked to make to our group.

Member Signature

Date